

ICT MANAGER

Interconsumer Products Ltd is a fast growing company manufacturing personal care consumer products which are marketed and distributed in over 10 African countries. The above vacancy exists in our establishment.

Reporting to CEO, the IT Manager will be responsible for the management and operation of the company's information and communication technology systems and infrastructure, making sure that they are responsive to the needs of the organization. He/She will be responsible for shaping IT policies and practices geared towards effective utilization and deployment of information systems, resources and operations required to enhance service delivery to all internal and external users.

Specific Responsibilities include:

1. Development and management of core business ICT strategy.
2. Design appropriate ICT infrastructure(Hardware & Software) to enhance business and individual performance.
3. Design, development and implementation of the network and communication.
4. Developing and maintaining the systems architecture, defining standards and protocols for data exchange, communications, software and interconnection.
5. Leading in the selection and management of multiple information and communication systems and projects, including voice, data, imaging, office and processes automation.
6. Ensuring all information systems and networks operate according to internal standards, external accrediting agency standards, regulatory agencies and legal requirements.
7. Monitor and identify opportunities for the development of new business technologies to maximize on process efficiency.
8. Develop and lead ICT enterprise risk management strategies.
9. Identifying, implementing and benchmarking for best practices in ICT.
10. Reviewing all hardware and software acquisition and maintenance contracts, soliciting involvement and participation of other management team members as appropriate.
11. Developing and monitoring the approved annual operating and capital budgets for information and technology systems.
12. Leading and implementing functional policies, processes and procedures.
13. Determining and coordinating of departmental reporting and communication requirements
14. Developing, training, motivating and evaluating departmental staff to achieve highest levels of performance
15. Develop ICT policy and scope that will accommodate the Company's short- and long - term strategic goals, and contribute to the implementation and control of Company policy with regard to quality standards and strategic planning.
16. Explore and enhance usage of e-commerce and m-commerce in terms of marketing and promotion of our products in conjunction with the sales and marketing manager.
17. Planning, developing and implementing the ICT budget, obtaining competitive prices from ICT suppliers, to ensure best prices and quality; and In conjunction with purchasing department play a major role in procuring hardware, software and all related accessories as may be required.
18. Ensure that software licensing laws are adhered to and that all applicable licenses remain current at all times.
19. Technical implementing and administrating ERP system and all Business application software.
20. Spear head all projects where technical ICT skill is needed

Qualifications

- Bachelor's Degree in Computer Engineering or Business related course.
- Masters in Science (Computer Science) shall have an added advantage.
- Post graduate qualification in ICT or professional certificate such as CISA, MCSE, CCNA and Cisco systems.
- Experience in a manufacturing Industry.
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Interested and qualified applicants who wish to be considered for the positions are invited to direct their applications, stating the position they are applying for in the subject line to:- hr@interconsumer.co.ke

So as to be received latest by 3rd February 2011 attaching a detailed CV stating your age, education, professional qualifications, experience, current remuneration, names, telephone and e- mail contacts of three referees.