

# **East African Internet Governance Forum**

## ***Opening the internet governance debate in East Africa: Thinking Globally, Acting Locally***

### **TERMS OF REFERENCE (TORs) - Research**

#### **Objectives of the Consultancy**

The objective of this consultancy is to secure the services of a consultant who will work with the national consultants in the four East African countries (Kenya, Uganda, Tanzania and Rwanda) to coordinate and collate national perspectives on IG in the respective countries, which will then be used as building blocks in developing the regional position. Further, the consultant will be required to coordinate issue prioritisation at the EAIGF to ensure that the forum identifies and prioritises key regional IG issues that will be submitted to the global IGF.

#### **Scope of the Consultancy**

The consultant as described in this TORs will provide services to the East African ICT4D Network through its host KICTANet under the CECEWA framework and ensure that the meeting objectives are achieved. The consultant is expected to liaise with local consultants in the four countries and identify the key common IG issues to be discussed at the Regional IGF on 10<sup>th</sup> – 12<sup>th</sup> November **2008**.

**4. Tasks & responsibilities:** The tasks and responsibilities of the consultant under these Terms of Reference include:

- i) Work with the national consultants (In Kenya, Uganda, Tanzania and Rwanda) to collate and bring forth common IG issues that will be discussed at the regional IGF in Nairobi in November 10-13 2008
- ii) Conduct research on the key issues identified at the national level to:
  - a. Enhance understanding of the issues
  - b. Identify capacity and skills development needs to feed into the scholar programme
- iii) In collaboration with the regional working group develop an agenda and programme for the regional IGF (the East African Internet Governance Forum) based on the issues emerging at the national level

- iv) Produce a comprehensive meeting report highlighting the key issues of concern and recommendations to the regional IGF. This report will be used to:
  - a. Develop a position paper for the region to be presented to the global IGF
  - b. Develop a policy toolkit for advocacy at the regional level
  - c. Develop policy briefs
  - d. Develop a long-term scholar programme for East African region

## **5. Expected results and deliverables**

The results to be delivered by the consultancy:

- Collation of national level IG issues
- Coordinate the Identification and Prioritised of key regional IG issues
- Perform a Skills development requirements for IG for the region
- Coordinate the development of a 3-day programme for the regional IGF working with national consultants and the regional working group
- Produce a report of the IGF meeting highlighting key recommendations and documenting the process undertaken to develop a common understanding and position of IGF in the region
- Produce a regional position paper and presentation to be submitted to the global IGF to be held in December 2008.

Completion of tasks assigned against the TORs and deliverables mentioned above will be the primary measure by which the contractor will be deemed to have executed their responsibilities under this contract.

### **Reporting**

You will work closely with the EAICT4D network coordinator, Harry Hare and shall report to the KICTANet coordinator Alice Munyua or any other person appointed by KICTANet to play the role of providing guidance and support.

### **TIMELINE AND CONTRACT DURATION**

The contract will be in effect from 14<sup>th</sup> October – 14<sup>th</sup> November 2008